2019-2020 PARENT/STUDENT HANDBOOK

The Parent/Student Handbook is posted on our website. After reviewing the handbook with your child please sign and return. If you need a printed version, please notify the school office and one will be sent home.

I/we have read and discussed with my/our child the St. Michael’s Academy Parent/Student Handbook. I/We are aware of the school policies and those of the Diocesan Schools Office, Diocese of Springfield, detailed in the handbook. I/We agree to comply with these policies and regulations and to assist my/our child to do likewise in support of St. Michael’s Academy.

I, the undersigned, DO grant full permission for St. Michael’s Academy and/or the Diocese of Springfield to use the full name, likeness or voice of my child for news releases, media and promotional activities. This request is valid for the current academic year, 2019-2020.

I, the undersigned, DO grant permission for St. Michael’s Academy and/or the Diocese of Springfield to use the likeness or voice of my child and first name only for news releases, media and promotional activities. This request is valid for the current academic year, 2019-2020.

I, the undersigned DO NOT consent or grant full permission for St. Michael’s Academy and/or the Diocese of Springfield to use the name, likeness or voice of my child for news releases, media and promotional activities. This request is valid for the current academic year, 2019-2020.

Parent/Guardian Name: ___________________________ Parent/Guardian Signature: ___________________________

Date

Child’s Signature: ___________________________

2019-2020 PHOTOGRAPHY / MEDIA RELEASE

During the school year, St. Michael’s Academy students may participate in news stories with various media representatives (television, radio and print) during school events or special activities. This participation may include still photography, videotape, or audio recording, and may involve the use of students’ names, likenesses or voices. Still photography may also be used in the school newsletter with only a first name reference. Such productions may be used for educational or marketing purposes by the school or the Diocese of Springfield.

As part of the Diocese of Springfield’s Safe Environment policies, we do not publish children’s likenesses or information about children without the permission of the child’s legal guardian.

Failure to return this form signifies permission for your child’s likeness to be included in such media. If you have questions, please contact the Admissions Office at St. Michael’s Academy at (413) 782-5246, ext. 1208.

Please note: This form must be completed for each child enrolled at St. Michael’s Academy.

BLACKBOARD CONNECT AUTOMATED EMERGENCY CALLING SYSTEM

St. Michael's Academy uses Blackboard Connect to notify parents in the event of any emergency, school closing or early dismissal due to inclement weather. The delivery success of the message is only as successful as the contact information we have. Please provide your primary number and emergency contact numbers below. Be sure to notify us if they change during the course of the year.

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